

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MAY 26, 2015

Harold Haralson led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 26th day of May 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Susan Reese, George Mauldin, Brian Jenkins, Jacob McHughes, Shelley Taylor, Christine Cartmell, John Roberts, Jessica Bruha, Denise Ellison, Susan Moffat, Earl Cox, Bryan Gann and Rhett Burnett.

After the reading of the minutes of the Regular Meeting of May 18, 2015 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bid and to **table** the awarding and/or rejecting of the bid until a later date due to so many line items on the bid summary for **Bid#HWY-1718** – One-Year (1) Non-Encumbered Contract for Barricades and Flasher Lights for the County Commissioners. The bid term will be from bid award date through May 4, 2016.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Centerline Supply, LTD	Page 1
BID: #HWY-1718		
DEPT: Commissioner's		AWARDED TO:
DATE OPENED: 5-26-15	1	Tabled on 5-26-15
TYPE I BARRICADE:		
24" x 45" Folding Reflective		
Orange & White:		
F.O.B. VENDOR:	\$37.22	
DELIVERED DISTRICT #1:	\$42.54	
DELIVERED DISTRICT #2:	\$42.54	
DELIVERED DISTRICT #3:	\$42.54	
2' x 8' x 8' Reflective		
Orange & White w/ Legs:		
F.O.B. VENDOR:	\$84.75	
DELIVERED DISTRICT #1:	\$96.85	
DELIVERED DISTRICT #2:	\$96.85	
DELIVERED DISTRICT #3:	\$96.85	
TYPE II BARRICADE:		
24" x 24" Reflective,		
Orange & White:		
F.O.B. VENDOR:	\$33.25	
DELIVERED DISTRICT #1:	\$37.95	
DELIVERED DISTRICT #2:	\$37.95	
DELIVERED DISTRICT #3:	\$37.95	
TYPE II BARRICADE - PLASTIC:		
24" x 24" Reflective,		
Orange & White:		
F.O.B. VENDOR:	\$49.64	
DELIVERED DISTRICT #1:	\$56.73	
DELIVERED DISTRICT #2:	\$56.73	
DELIVERED DISTRICT #3:	\$56.73	
TYPE III BARRICADE:		
60" x 48" Reflective, Orange & White:		
F.O.B. VENDOR:	\$194.00	
DELIVERED DISTRICT #1:	\$223.95	
DELIVERED DISTRICT #2:	\$223.95	
DELIVERED DISTRICT #3:	\$223.95	
60" X 96" Reflective, Orange & White:		
F.O.B. VENDOR:	\$209.00	
DELIVERED DISTRICT #1:	\$238.95	
DELIVERED DISTRICT #2:	\$238.95	
DELIVERED DISTRICT #3:	\$238.95	
CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Centerline Supply, LTD	Page 2
BID: #HWY-1718		
DEPT: Commissioner's		
DATE OPENED: 5-26-15	1	
6-VOLT FLASHER LIGHTS:		
Amber w/o Batteries:		
F.O.B. VENDOR:	\$10.73	
DELIVERED DISTRICT #1:	\$12.25	
DELIVERED DISTRICT #2:	\$12.25	
DELIVERED DISTRICT #3:	\$12.25	
Amber w/ Batteries:		
F.O.B. VENDOR:	\$13.23	
DELIVERED DISTRICT #1:	\$14.75	
DELIVERED DISTRICT #2:	\$14.75	
DELIVERED DISTRICT #3:	\$14.75	
Maximum waiting time (FOB Vendor):	14 days	
We agree to deliver within ? Days after notice of order.	14 days	
Nearest Plant/Warehouse Location:	Grand Prairie, Texas	
Vendor Statement:	_____	
Contact Person:	Shane Richmond	
Title:	Sales	
Address:	530 Jesse Street Grand Prairie, TX 75051	
Telephone Number:	972-647-8300	
Fax Number:	972-641-1221	

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **award** to low bidder, **Perfection Truck Parts & Equipment**, in the amount of \$45,656.00 for **Bid#COM2-1716** – The Purchase and Installation of a 9’ Utility Bed to be installed on a 2015 Ram Crew cab 4 x 4 Chassis with 197.4” WB/84 CA frame for the District #2 County Commissioner.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

C. Items of Business:

1. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Appointment** of the Board of County Commissioners as Trustees to the Cleveland County Development Authority.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
2. Darry Stacy moved, seconded by Harold Haralson, to **accept and award** the low quote of **\$37,449.00** by **Sun Construction Services** to remodel the exterior existing AG Building at the Cleveland County Fairgrounds. Quotes were received from Apollo Building Systems, Inc., and the low quote of \$37,449.00 by Sun Construction Services. LG Construction was not able to bid at this time.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
3. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Contract** between Cleveland County Health Department and Norman Public Schools to provide instructional services for up to three children 3 years of age enrolled in the Early Foundations program for the Norman Public Schools. The Health Department will bill Norman Public Schools at a rate of \$833.00 per month for services to up to three children. Travel related to training for instructional assistants will be billed at a rate of \$0.575 per mile and shall not exceed costs authorized by the State Travel Reimbursement Act. The contract shall not exceed \$30,000 per program year and will run from July 1, 2015 to June 30, 2016.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

4. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Contract** between Cleveland County Health Department and Moore Public Schools to provide instructional services for up to three children enrolled in the Early Foundations program for the Moore Public Schools. The Health Department will bill Moore Public Schools at a rate of \$833.00 per month for services to up to three children three years of age. Travel related to training for instructional assistants will be billed at a rate of \$0.575 per mile and shall not exceed costs authorized by the State Travel Reimbursement Act. The contract shall not exceed \$30,000 per program year for the period July 1, 2015 through June 30, 2016.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
5. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Contract** between Cleveland County Health Department and Kim Divelbiss to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$16.00 per hour for coordination services and \$0.575 per mile as per the State Travel Reimbursement Act not to exceed \$6, 259.00. The contract is to be effective July 1, 2015 through June 30, 2016.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
6. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Contract** between Cleveland County Health Department and Celeste Raquel Brown to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.575 per mile as per the State Travel Reimbursement Act not to exceed \$9,407.00. The contract is to be effective July 1, 2015 through June 30, 2016.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
7. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Contract** between Cleveland County Health Department and Sophia Lyn Aparicio to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.575 per mile as per the State Travel Reimbursement Act not to exceed \$9,407.00. The contract is to be effective July 1, 2015 through June 30, 2016.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
8. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Contract** between Cleveland County Health Department and Julie D. Atwood to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$15.00 per hour for coordination services and \$0.575 per mile as per the State Travel Reimbursement Act not to exceed

\$14,002.00. The contract is to be effective July 1, 2015 through June 30, 2016.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

9. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Contract** between Cleveland County Health Department and Amanda K. Miller to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.575 per mile as per the State Travel Reimbursement Act not to exceed \$11,247.00. The contract is to be effective July 1, 2015 through June 30, 2016.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

10. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Contract** between Cleveland County Health Department and Kaitlyn Nicole Boyce to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.575 per mile as per the State Travel Reimbursement Act not to exceed \$9,407.00. The contract is to be effective July 1, 2015 through June 30, 2016.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

11. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Contract** between Cleveland County Health Department and Jessica Kisacik to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.575 per mile as per the State Travel Reimbursement Act not to exceed \$9,407.00. The contract is to be effective July 1, 2015 through June 30, 2016.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

12. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Renewal** of Software Maintenance Agreement between Cleveland County Assessor’s Office and E.S.R.I. in the amount of \$10, 499.45 per year for the period July 1, 2015 through June 30, 2016.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

13. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Renewal** of Maintenance Support Services Agreement between Cleveland County Assessor’s Office and Total Assessment Solutions Corp. on oil and gas in the total amount of \$23,000.00 for the period July 1, 2015 through June 30, 2016.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

14. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Service Agreement** between Cleveland County Sheriff’s Office and City Grease Trap Service to pump out and dispose of grease in one (1) large and three (3) small traps quarterly at the Cleveland County Detention Center in the annual amount of \$5000.00 for the period July 1, 2015 through June 30, 2016.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

15. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the following Cash Fund Appropriations:

a. Assessor’s Revolving Fund	\$ 27.00
b. Bridge Capital Improvement Fund	\$ 30.18
c. Cleveland County Justice Center Fund	\$160,729.72
d. County Bridge and Road Improvement Fund	\$ 29,808.86
e. Co Commissioner’s Building Fund	\$ 113.88
f. Co Clerk’s Lien Fee Fund	\$ 5,352.25
g. County Clerk’s Preservation Fee Fund	\$ 27,143.40
h. County Health Fund	\$ 6,001.68
i. Court Clerk Revolving Fund	\$ 12,541.16
j. DA Incarceration Cost Fund	\$ 726.57
k. Drug Court Revolving Fund Adult	\$ 2,474.60
l. Early Settlement Central Cleve. Co. Fund	\$ 1,820.00
m. County Fair Board Fund	\$ 38,453.69
n. Highway Unrestricted Fund	\$483,629.13
o. Juvenile Drug Court Revolving Fund	\$ 617.50
p. S.T.O.P. Violence Against Women Grant Fund	\$ 2,552.79
q. Safe Room Grant Fund	\$187,273.00
r. Sales Tax Fund	\$754,863.94
s. Sheriff Courthouse Security Service Fee Fund	\$ 3,783.09
t. Sheriff Federal Share Revenue Fund	\$ 5.29
u. Sheriff Revolving Fund	\$ 62,315.16
v. Sheriff Service Fee Fund	\$ 50,471.62
w. Sheriff Jail Fund	\$ 8,444.62
x. Treasurer’s Certification Fee Fund	\$ 4,620.00

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

16. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #1

15-5170-T2A	C & P Auto Electric	\$ 600.00
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District #2

15-5199-T2A	P & K Equipment	\$ 3,500.00
15-5214-T2A	Noble Farm & Building	\$ 500.00

District #3

15-5206-T2A	Fleet Pride	\$ 500.00
15-5216-T2A	ATC Freightliner	\$ 500.00

Fair Board

15-5222-FF2	Eureka Water Company	\$ 50.00
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Sheriff Dept.

15-5223-CFBRE2	Norman Stamp & Seal	\$ 100.00
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The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

17. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the Certificate of **Requesting Officers** on **Blanket Purchase Order Numbers**:

FY 14/15

General:

15-0117-CCJC2 15-1110-B2A 15-1379-B2A 15-2438-R3BS2A

Highway:

15-0433-T2A 15-0438-T2A 15-0445-T2A 15-0450-T2A
 15-0459-T2A 15-0461-T2A 15-0462-T2A 15-1531-T2A
 15-2776-T2A 15-3022-T2A 15-3565-T2A 15-3845-T2A
 15-4032-T2A 15-4744-T2A

Health:

15-4064-MD2 15-4525-MD2

Sheriff Jail:

15-5009-CFBJ2

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

18. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 14/15

a. General Fund	\$ 549,859.99
b. Highway Fund	\$ 392,002.67
c. Health Fund	\$ 10,679.52
d. Sheriff Service Fee Fund	\$ 64,765.25
e. Sheriff Commissary Fund	\$ 3,665.13
f. Sheriff Courthouse Security Fund	\$ 24,118.37
g. Sheriff Jail Fund	\$ 10,310.54

- h. Sheriff Mobile Command Fund \$ 321.76
- i. Sheriff Revolving Fund \$ 218,643.47
- j. Treasurer Certification Fee Fund \$ 607.43
- k. County Clerk Lien Fee Fund \$ 154.50
- l. Fair Board Fund \$ 1,083.27

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

D. During **new business** to come before the **Board** for discussion, Rod Cleveland moved that the Cleveland County Disaster Emergency Proclamation be approved. Harold Haralson seconded the motion.



CLEVELAND COUNTY

CLEVELAND COUNTY
DISASTER EMERGENCY PROCLAMATION

WHEREAS, commencing on May 11, 2015 and continuing having occurred in Cleveland County, Oklahoma, through May 26, 2015 causing unknown fatalities and unknown injuries, with considerable damage to public and private properties; and

WHEREAS, . immediate attention is required to protect public health, reduce further damage, insure public safety and render emergency relief; and

WHEREAS, The Board of County Commissioners of Cleveland County, Oklahoma, do find that the aforementioned conditions constitute a threat to the safety and welfare of the county, and create an emergency disaster situation within the meaning of Title 63 Section 683 et seq., Oklahoma Emergency Management Act of 2003, as amended;

NOW THEREFORE, The Board of County Commissioners of Cleveland County, Oklahoma, acting under the power vested in me under Title 63 Section 683 et seq., Oklahoma Emergency Management Act of 2003, do hereby declare Cleveland County to be a disaster area, entitled to aid, relief and assistance and do hereby direct the implementation of the County Emergency Operations Plan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal to this instrument on this 26th day of May in the year of our Lord, Two Thousand Fifteen, at Cleveland County, Oklahoma.



CHAIRMAN

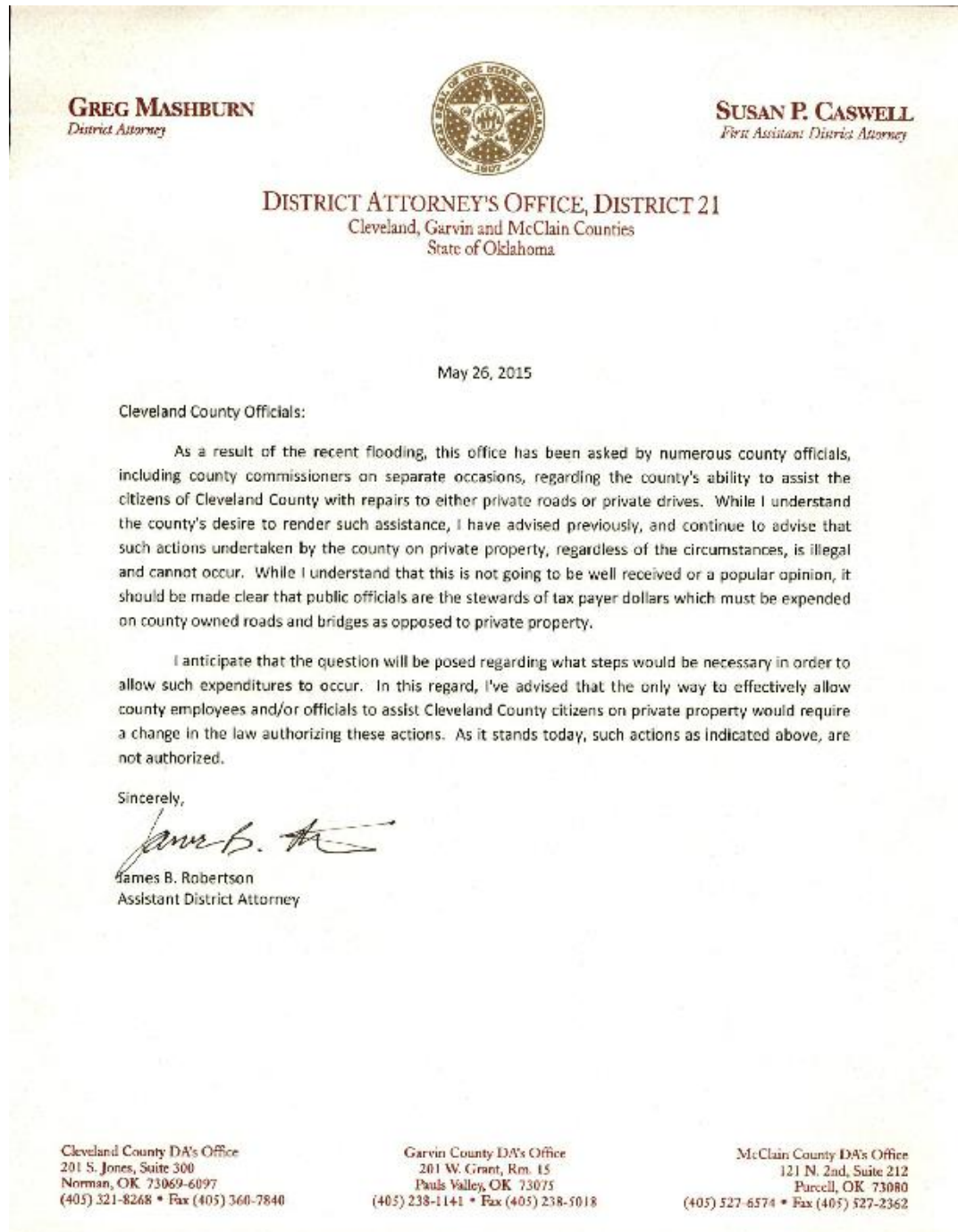
MEMBER

ATTEST:
COUNTY CLERK

MEMBER

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

- E.** The **Commissioner’s** discussed the flood damages that occurred within the last few days. As a result of numerous inquiries regarding the county’s ability to assist in repairs on private property, Assistant District Attorney Jim Robertson rendered the following opinion that it is illegal and cannot occur and wish to make clear that public officials are restricted by law to only expend tax payer dollars on county owned roads and bridges as opposed to private property. A copy of the letter is attached hereto and made part of these minutes.



Bryan Gann, Midwest Wrecking, updated on the time line to demolish the building at 203 S. Jones, Norman, OK.

- F.** There were no **comments** made by the **Public**.
- G.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:28 pm. Harold Haralson seconded the motion.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.